

INTERNATIONAL DENDROLOGY SOCIETY

(A Charitable Incorporated Organisation (“CIO”))

RULES

These rules form amplification and clarification of certain matters set out in the Constitution (copies of which are available on the website, or upon request), together with such regulations as have been agreed by the CIO.

1. MEMBERSHIP

Clause 9 of the Constitution states that ‘the Trustees may create classes of voting membership and may determine the rights and obligations of any such members...and conditions for admission to and termination of membership’. This section provides greater detail on the wider membership and procedures governing members of all types:

a. VOTING MEMBERSHIP

- i. The Society shall consist of voting members in the following categories:
 - Ordinary Members
 - Junior Members being those persons under the age of 40 years
 - Life Members
 - Honorary Life Members
 - Institutional Members
- ii. An application for membership shall be signed by the candidate. The candidate must be interested in the Society and in furthering its purposes. The candidate shall be proposed by a member and the application shall be countersigned by the Vice President of the Country where the candidate lives or in the event that there is no Vice President of that Country then by the Chairman of the Society.
- iii. So far as possible the proposer shall live in the same country as the candidate.
- iv. No applicant shall be proposed by members of his immediate family (defined as parent, child, spouse, partner, brother or sister).
- v. A candidate who is unable to obtain a proposer from his own country may be proposed for election by a member of the Council. The application shall be countersigned by the Vice President of the country or in the event that there is no Vice President of the country, by the Chairman of the Society.
- vi. The election of members of the Society shall be solely by the Council
- vii. The Council may elect a person who has performed distinguished services on behalf of the Society an Honorary Life Member.

b. INSTITUTIONAL MEMBERSHIP

- i. The Council may elect any Civic Amenity, Society, Association, Local Authority, Company, Partnership, Institution, Public Body or Government Department as a Corporate Member. Each Corporate Member shall by resolution notified to the Council appoint one of its Officers to represent the Corporate Member. Each Corporate Member shall also be entitled by resolution notified to the Council to appoint a substitute to take the place of the nominated member if he shall be unable to attend any General Meeting. Each Corporate Member shall:
 1. Not be entitled to life membership.
 2. Be entitled to one (1) vote at general meeting of the Society.
 3. Be entitled to one (1) copy of any publication, circulars, newsletters, or other papers issued by the Society.
 4. Be entitled to apply for one (1) member place on any tour or other event organised by the Society.

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c. NON VOTING MEMBERSHIP

- i. An Associate Member must be the partner of a voting member who may nominate them and should become a Life Associate Member or an annual Associate Member
- ii. The Council may offer Corresponding Membership for a period of five (5) years (renewable) to persons deemed unable to pay a subscription but who would contribute to the objectives of the Society.
- iii. The Council may grant to a person who has provided services for the Society Complimentary Membership of up to two years.

2. BENEFITS OF MEMBERSHIP

- a. Voting Members shall be entitled to all benefits of the Society.
- b. All categories of members may attend the Society’s tours, study days and other events.
- c. Non-voting members shall not be entitled to hold any office in the Society, nor to vote at any meeting.
- d. Complimentary and Corresponding Members shall be entitled to one (1) copy of the Yearbook and other publications free of costs.
- e. No other non-voting members will receive printed publications.

3. SUBSCRIPTIONS

- a. When a person has been elected and has paid an annual subscription he shall be a member of the Society and shall be deemed to agree to be bound by these rules.
- b. Members of the Society shall pay an annual subscription of an amount which shall be fixed by the Trustees.
- c. If and when a member shall be elected on or after 1st July in any year and shall have paid an annual subscription on his election, then the subscription that shall normally be payable on 1st January following his election shall be waived. Thereafter the subscription will become due on 1st January in each year.
- d. An Ordinary Member may compound by one payment of such an amount as shall be fixed by the Trustees all his future subscriptions and shall thereupon become a Life Member.
- e. Members failing to pay the annual subscription by 1 July will be deemed to have resigned from the Society.

4. OFFICERS AND COUNCIL

- a. The President shall serve for a term of three (3) years.
- b. Vice-Presidents shall serve for a term of five (5) years and at the expiry of their term of office, may be re-elected by the Council for a further term of five (5) years.
- c. The Council may elect from amongst its members a Chairman, two (2) Vice Chairmen, a Treasurer and such other officers as the Council may decide and Chairmen of any Sub-committee of the Society appointed by the Council. They shall be officers of the Society and serve a term of five (5) years.
- d. The Treasurer and the Chairman of any Sub-committee may be re-elected by the Council for a further term of five (5) years.
- e. Members of the Council will be appointed for a term of five (5) years which may be followed by a second term of five (5) years, after which there must be a gap of one (1) year before any reappointment.
- f. Members of the Council may serve until they reach the age of eighty (80).

5. SUB-COMMITTEES

- a. The Trustees have appointed the following sub-committees:
 - Scientific and Educational Committee
 - Tours Committee

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- Membership Committee
 - Trees and Shrubs Online Committee.
- b. The Trustees may appoint Sub-Committees as they see fit.
 - c. Members of Sub-Committees need not necessarily be Members of the Council provided that at least one member of each Sub-Committee shall be a Trustee (in accordance with Clause 21 (2) of Constitution) and the Chairman of each Sub-Committee shall serve on the Council.
 - d. The Council must approve the membership of each Sub-Committee, may alter the membership of any Sub-Committee at any time and no Sub-Committee shall have power to act on behalf of the Society unless expressly authorised to do so by Minute in writing of the Council.
 - e. No Sub-Committee may spend any money on behalf of the Society unless expressly authorised to do so by minute in writing of the Council.
 - f. All Sub-Committees shall submit a full report of their proceedings to the Council.
- 6. PARTICIPATION IN MEETINGS BY ELECTRONIC MEANS**
- a. This Rule is applicable to all Council, sub-committee and General meetings of the Society
 - b. Meetings may be held by suitable electronic means in which each participant may communicate with all the other participants
 - c. Any member participating at a meeting by suitable electronic means in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting
 - d. Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes
- 7. RECORDS AND MINUTES**
- a. Records shall be taken and minutes kept in such form as the Society may direct at the proceedings of all general meetings and at all meetings of the Council and of the Sub-committees of the Society. The minutes of every such meeting shall be confirmed at and signed by the Chairman of the subsequent meeting. When so confirmed and signed, the minutes shall be conclusive to all matters therein recorded.
 - b. All records and minutes of the Society shall be collated at suitable intervals and shall be deposited in a suitable office or place where archives are normally kept, which shall be approved by the Council.
- 8. PUBLIC ACTIONS AND ADVERTISEMENTS**
- a. No member or part of the Society shall take any public action or make any public announcement in the name of the Society or otherwise do anything directly or indirectly to represent that any proposal action or statement of fact or opinion has the approval of the Society without having first obtained the approval in writing of the Council.
 - b. No member shall advertise or make any public announcement without the approval of the Council first having been obtained. Membership of the Society shall not be used on any advertising or letter heading, trade or professional documents. The Society’s logo or other emblems may not be used without the consent of the Council first having been obtained, except in the case of officers of the Society and tour or event organisers when conducting business on the Society’s behalf.
 - c. Members may use the Membership Directory for personal and private communication only and no member may use the Directory for any other purpose.
- 9. ALTERATION TO RULES**
- a. The rules of the Society may be altered at a General Meeting in accordance with Clause 29 of the Constitution.

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10. GENERAL

- a. Any ambiguity or differences of opinion concerning the interpretation of any rule herein and any matter not otherwise provided for in these rules shall be referred to the Council whose decision shall be final and binding on all parties.
- b. Words expressed in any gender shall where the context so requires include the other gender.
- c. Words expressed in the singular shall where the context so requires or permits include the plural.